Please Note: ALL Club Project Impact Reports must be completed online!

On the Optimist International website (https://www.optimist.org), click Optimist Leaders - Login (in the top left corner).

Enter your email and password. Click Login.
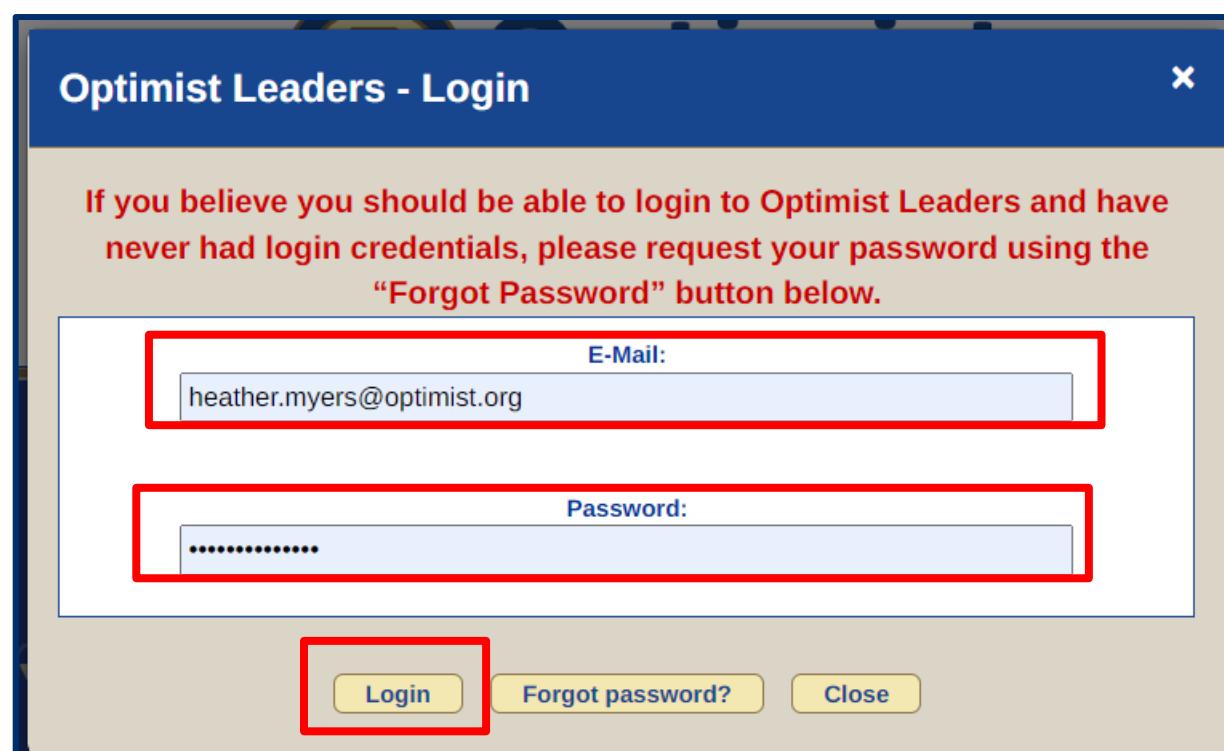
Once you are logged in, scroll down the page until you see the box to enter your Club Number. Enter your 5-digit Club Number and click Submit.
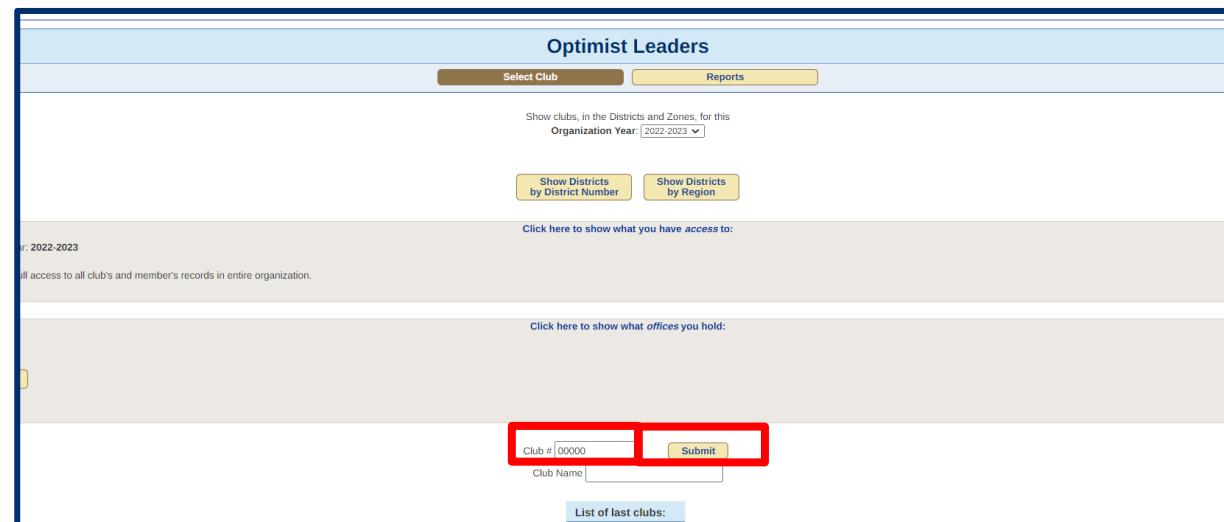
Once on your Club's page, scroll down under the membership roster and click Club Project Impact Report. Once on the Club Project Impact page, scroll down and click Start New Project Report.
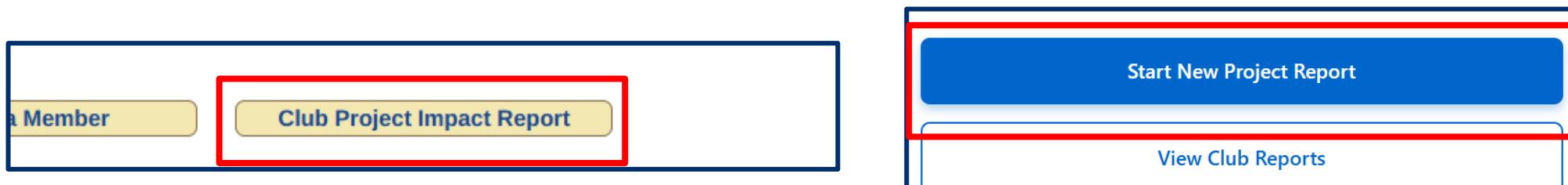
Project Type

What type of project are you reporting? *

- ● Optimist International Signature Program Project
- ○ Community Project

[Next]

Select the Project Type and click Next.
Note: **Optimist International Signature Program Project** includes: Junior Optimist, Junior Golf, Essay, Oratorical, Communication Contest for the Deaf and Hard of Hearing (CCDHH), Optimist Day, and OWLS (projects in schools). All other projects would be considered a **Community Project.**

Signature Program

Select Program Type *

- ○ Junior Optimist
- ○ Junior Golf
- ○ Essay
- ● Oratorical
- ○ Communication Contest for the Deaf & Hard of Hearing (CCDHH)
- ○ Optimist Day
- ○ OWLS (projects in schools)

[Previous] [Next]

Select the Program Type and click Next.
Note: The **Signature Program** list will fully appear on the screen and selection is made by clicking the corresponding dot. The **Community Project** selection is a dropdown list.

Select the group(s) of people served and click next. Then select the approximate number of youth served from the dropdown list and click next. Enter the number of volunteers and click next.

People Served

Which groups did your project primarily serve? (Select all that apply) *

- ☐ Elementary school students
- ☐ Middle school students
- ☑ High school students
- ☐ Adults

[Previous] [Next]

Youth Served

Approximate Number of Youth Served *

| Under 25 | ⌄ |

[Previous] [Next]

Number of Volunteers

Actual Number of Volunteers *

| 10 |

[Previous] [Next]

Enter the number of volunteer hours per person and click next. Then select the approximate cost of the project from the dropdown list and click next. Select if you collaborated with another organization and click next.

Volunteer Hours

Number of Volunteer Hours per Person *

| 2 | ⇕ |

Total Volunteer Hours: 20

[Previous] [Next]

Project Cost

Approximate Cost of the Project *

| $301 - $500 | ⌄ |

[Previous] [Next]

Collaboration

Did you collaborate with any other organization(s)? *

- ○ Yes
- ● No

[Previous] [Next]

Enter any additional information about the program and click next. Review and confirm the information that has been entered and click Submit Report.

Additional Information

What additional information about the project would you like to share?

We had 16 students participate from 6 local high schools.

[Previous] [Next]

Review & Submit

Please review your information before submitting.

Submission Information

Optimist Year

| 2026 |

Member Number *

| 00000-0076 |

This will be filled from your authentication information

Club Number

| 00000 |

Club Number

| 00000 |

☑ I confirm that the information provided is accurate and complete.

[Previous] [Submit Report]

Questions about submitting the Club Project Impact Report?
Email: programs@optimist.org